



# LAUREL COUNTY HOMECOMING

## 2023 Laurel County Homecoming Moonlight Market Guidelines

Each vendor must agree to the following rules & regulations:

- 1) Registration deadline is August 1st, 2023 however, spaces will be granted on a first-come first-serve basis according to those who meet requirements. Applications must be reviewed and you will be contacted if approved. NO PALLET SALES
- 2) Booths must be set up before 6:00 p.m. Friday, Aug. 11<sup>th</sup>. If Saturday only between 8:00am-10:00pm.
- 3) Booths must be in operation from: 6:00 p.m. until 11:00 p.m. on Friday Aug 11<sup>th</sup>, 10:00 a.m. – 30 minutes after the Miss Laurel County Homecoming Pageant is over Saturday August 12<sup>th</sup>. In order to limit the confusion, we ask that you DO NOT break down the booth until events are over for the night. Leaving during the course of the event will be disturbing to other vendors as well as the visitors at the event. If you leave you will forfeit your ability to set up at future events. Think of this before you commit to being a vendor.
- 4) Vendors must supply a copy of the items to be sold along with the application. Remember you need to be cost effective in your pricing.
- 5) Vendor placement will be based on available logistical support at any given site.
- 6) No vehicles will be allowed in the vendor parking area without parking passes. No Exceptions!
- 7) Vendors are responsible for providing their own outdoor rated, heavy duty electrical extension cord(s), from the power source to the portable unit, tables, chairs, tents, coverings and any other items necessary for the production of and selling of your products.
- 8) Vendors are responsible for making all members of their group aware of all rules & regulations.
- 9) Vendors are responsible for providing and maintaining a safe, clean & professional operation at all times.

**10) A \$50 deposit is to be paid by August 1st, 2023. Although this deposit is non-refundable, you will receive a \$50 food voucher that may be spent at the food vendors set up at the 2023 LCH MM.**

**Deposits may be paid by check or through PayPal. Please make your check payable to Laurel County Homecoming. If paying through PayPal, search @LCHomecoming & look for the LCH logo as the profile picture.**

**Parking: Vendors will receive two parking passes for the event. These will give you access to the vendor parking lot. No more than two vehicles per vendor will be allowed in this lot due to space limitations. Only cars, trucks, & storage trailers will be allowed in this lot. If you forget your passes at home, more passes will NOT be issued on site. Motor homes or campers must be parked off site.**

**Check-In: Your vendor lot is pre-determined by the information you provide. A Check-in station will be available. Please report there before beginning to set up. Please consider the number of vehicles attempting to load and unload during this time. Move your vehicles in & out in a timely manner.**

**Restocking: You will be allowed to bring your storage vehicles on-site during the specified restocking hours ONLY. Those hours are before 3:00pm on Friday, from 7:00 am until 9:00 am on Saturday and Sunday. Vehicle access exceptions will not be made.**

**I have thoroughly read, understood and I agreed to abide by the above listed items. I will not hold the Levi Jackson State Park, its employees, and agents or the Laurel County Homecoming, its Board of Directors or volunteers responsible for any accident or injury to me personally, my employees or volunteers, or damage or theft of my equipment.**

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**Signature of Vendor**

**Date**

**2023 Moonlight Market Application**

**August 11th and 12th, 2023**

**Name of Organization/Company/Individual:**

\_\_\_\_\_

**Merchandise to be sold:**

\_\_\_\_\_

**Organization:** Profit  Non-profit  **Name of Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City, State, Zip:** \_\_\_\_\_

**Telephone Number:** (H) \_\_\_\_\_ (W) \_\_\_\_\_

**Fax Number:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Will you need electricity?**  Yes  No

**How many total booth attendants does your set-up require?** \_\_\_\_\_

**When will you be arriving for setup? Day:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Total amount of square footage required for set-up (please include booth size-tent/serving area/etc., tongue of trailer, signage, storage)** \_\_\_\_\_

**SET UP:** (please select what days)

Friday each 10 x 10 space \_\_\_\_\_

Saturday each 10 x 10 space \_\_\_\_\_

**Checklist**

**Photo of set-up**  Photo must be included with your application

**Parking Passes**  Two will be given with booth rental

I have read the vendor guidelines & agree to follow all rules and regulations as set forth by the 2023 Laurel County Homecoming Board of Directors. I further understand that failure by myself or anyone associated with my organization or company to follow these guidelines may result in expulsion from the event

Please email Mikaela Allbritten at [refined606@gmail.com](mailto:refined606@gmail.com) for any questions you may have!

**RETURN SIGNED FORMS TO:**

**Mikaela Allbritten**

**2775 Polo Club Blvd. Apt. 329 Lexington, KY 40509**

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**Signature**

**Date**